

InterPro Document Management

Inter-Optimis LLC., an InterPro Company

“DID YOU KNOW”

- 90% of corporate memory exists on paper
- Of pages that get handled in the office, 90% are merely shuffled
- The average document gets copied 19 times
- Companies spend \$20 in labor to file a document. \$120 in labor to find a misfiled document, and \$220 in labor to reproduce a lost document
- 7.5% of all documents get lost, 3% of the remainder get misfiled
- Professionals spend 5-15% of their time reading information but 50% looking for it
- There are over 4 trillion paper documents in the US alone, growing at a rate of 22% per year

➤ Source: Coopers & Lybrand